* **The Cohort completes this together at the end of the session.** Note taker may shift, but this information will be used by the Teacher Liaison in the PD schools to communicate with the administrator. Teacher Liaison shares this information with administrator, then gives the form to the NBCT facilitator who sends the form to NBRC. Traditional and PD schools may use this form.
* The cohort creates a goal that connects with school and/or district goals. The cohort members refer to this goal during every session to reinforce how the cohort work & National Board process align with school and district goals. **THIS IS NOT A GOAL FOR NATIONAL BOARD COMPLETION OR AGENDA ITEMS, BUT SHOULD FOCUS ON IMPACT ON STUDENTS.**

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| **Goals**: (Purpose – connect your National Board work with ***cohort goal*** focusing on student learning)  Place your goals into this space. | | | |
| **Students** | | **Instructional Strategies / Teaching Decisions** | |
| **At the end of this session, what have you learned that will *impact* your *learning environment*?**   * *Provide specific examples that align with your cohort goal.* | | **At the end of this session, what have you learned about instructional strategies/teaching decisions that will have an effect on your planning?**   * *Provide specific examples of how cohort members will adapt/change strategies to effectively impact students.* | |
| **Logistics**  *(room set-up, time/scheduling, location…)* | **Group Attendance**  *Please list the number of candidates attending this session out of the total number of candidates in the cohort.* | | **How is the group functioning together?**  *(If needed: follow-up question – what would help your group to function better?)* |
| **As an administrator, I have supported individual candidates during this month regarding:**  **\_\_\_\_\_Attendance**  **\_\_\_\_\_Questions about the process**  **\_\_\_\_\_Continuing in the cohort**  **\_\_\_\_\_ Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | **At this month’s cohort meeting:**  **\_\_\_\_\_I popped in.**  **\_\_\_\_\_I participated in conversations.**  **\_\_\_\_\_I attended the meeting.**  **\_\_\_\_\_\_Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | |
| **In an effort to sustain the NB cohort into 2024-2025 I:**  **\_\_\_\_\_Shared information at the school board.**  **\_\_\_\_\_ Include NB updates at the staff meeting.**  **\_\_\_\_\_Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | |
| **Administrator Comments:** *How are cohort members connecting their National Board work to district goals?*  *What questions do you have about the cohort?* | | | |
| **Administrator Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Teacher Liaison Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | |